

SEWARD TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
14719 O'BRIEN ROAD
MINOOKA, ILLINOIS 60447
AUGUST 12, 2025 7:30pm

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of Prior Meeting's Minutes
4. Report from Kendall County Officer
5. Account Balances and Approval of Bills
6. Reports
 - a. Supervisor's Report
 - b. Highway Commissioner's Report
 - c. Clerk's Report
 - d. Trustee's Report
 - e. Cemetery Report
7. Report from Land Resource Plan Committee
8. Unfinished Business
 - a. Discussion and possible approval for notice in Kendall County Record and Joliet Herald (advertisement for cemetery)
9. New Business
 - a. Matt Asselmeier
 - b. 25-08 Dippold/Tebrugge - Best Budget Tree, LLC
 - c. 25-09 & 25-10 - Quezada/Wilson
 - d. Board to Review & Approve MACK & Associates for audit next 3 years.
10. Public Comments
11. A closed session of the Seward Township Board of Trustees may be held to discuss one or more items pursuant to the Open Meeting Act, ILCS-120/2/(c) (1-29)
12. Adjournment

POSTED AUGUST 10, 2025

STATE OF ILLINOIS
Kendall County
Seward Township

The board of trustees met at the office of the Town Clerk at Seward Town Hall on August 12th, 2025 for a regularly scheduled board meeting. The meeting started at 7:30 p.m.

Present:

Tim O'Brien, Supervisor
Jim Martin, Trustee
Fran Miller, Trustee
Dan Roberts, Trustee
Sharleen Smith, Trustee
Michelle Salato, Clerk
Megan Lamb - Attorney

The pledge of allegiance was said.

Trustee Miller made a motion to approve the minutes from last month's meeting held on July 8th, 2025. Second by Trustee Martin, motion carried - 4 yes, 1 abstain, 0 no.

Account Balances

Corporate	\$1,594,684.64
General Assistance	\$4,890.88
Hard Road	\$846,139.45
Road & Bridge	\$802,297.89
Special Bridge	\$1,130,576.05
Cemetery Checking	\$6,518.75
Cemetery COD	\$15,641.62

Motion to accept account balances made by Trustee Martin, second by Trustee Smith, motion carried 5 yes, 0 no.

Expenditures

Corporate Fund	\$18,195.71	motion Roberts, second Smith - carries 5 yes, 0 no
Road & Bridge	\$17,648.58	motion Martin, second Smith - carries 5 yes, 0 no
Special Bridge	\$1075.00	motion Roberts, second Smith - carries 5 yes, 0 no
Permanent Road	\$1098.36	motion Roberts, second Smith - carries 5 yes, 0 no
Cemetery	\$2525.42	motion Martin, second Miller - carries 5 yes, 0 no
Road & Bridge Payroll	\$16,694.00	motion Martin, second Miller - carries 5 yes, 0 no
Reimbursement	\$31.12	motion Smith, second Miller - carries 5 yes, 0 no

Supervisors Report - If anyone wishes to attend the Education Workshop in September/October, I have a form that I can give you and you can register.

A public notice for audit review has been sent for publication to Shaw Media and will appear in the paper on Thursday, August 14th, 2025. If anyone wishes to view, please call me and we can arrange a time to meet.

I discussed with Macchietto the fee for Direct Deposit for the 3 Road & Bridge Employees and also the 3 Township Employees. They confirmed that it's a Quickbooks Charge. If you look at the statement that has been provided it does indicate that the charge is to Quickbooks. The bank statements also show the electronic funds transfer is paid to Quickbooks.

In the books, I have provided Expenses by Vendor Summary to the Trustee & Profit & Loss Budget Overview. Quickbooks has now been amended for these documents to be available.

Highway Commissioner's Report - none

Clerk's Report - none

Trustee's Report - none

Unfinished Business - recommend to put notice for cemetery in Kendall County Record and Joliet Herald News in the public service community news in brief. Let the public know that ownership has switched to the township. Update schedule of fees before we publish.

New Business - Matt Asselmeier - grant for the county historical preservation. The county did a survey in Kendall and Bristol townships. There is a book with narratives and maps. The county was awarded money for structure surveys for Seward and Na-Au-Say townships this year. Asking for volunteers to do surveys. 127 properties in Seward Township.

25-08 Dippold/Tebrugge - Best Budget Tree LLC - want to do boat and RV storage - 35 foot stalls - want to use Arbeiter Road to access the storage area. Phase 1 - 3 acres. Phase 2 - 3 acres. The property is currently zoned age with forestry. Land Resource Plan Committee heard proposal regarding Dippold/Tebrugge. This property was never intended for parking. Access zoned from Route 52 only. Decrease in home value on Arbeiter Road. No lighting. Land resource plan committee made a motion to deny and the motion was carried.

Discussion -

Romero Guzman - Is there any benefit to my property? Lots of noise. Traffic flies down Arbeiter already - this will add more traffic.

Steve Papaeliou - pollution is unbelievable

Ron Miller - it was stated that the boats and RV's would only move about 2-3 times a year. This is just a big parking lot.

Pat Frescura - traffic on Arbeiter is fast - more traffic will make it worse

Anne Vickery - Hope for the sake of the community and Arbeiter Road that Matt Asselmeier will take this to the county board.

Plan commission meeting is August 27th at 7pm.

Board of appeals meeting is September 2nd at 7pm.

Trustee Smith - we are listening, we can make a recommendation, we can make a statement to the county board

Dave Shively - can we invite the voters to come and see what he has going on there?

Trustee Roberts made a motion to not recommend approval of a special use permit. Trustee

Smith 2nd - motion carries 5 yes, 0 no.

25-09/25-10 - petition to rezone from 3 acres of 2 parcels of property. Rezone tract A and tract B to R1. Currently it is zoned agricultural. Planning commission rezoned 3 years ago for R1 and now we are doing it again. Trustee Martin made a motion to recommend the petition as presented. Trustee Roberts - 2nd. Motion carries 3 yes, 2 no.

Trustee Roberts made a motion to rehire Mack and Associates for the next three years. Trustee Smith - 2nd. Motion carries 5 yes, 0 no.

Motion to adjourn by Trustee Martin, second Trustee Smith, motion carried 5 yes, 0 no.

The meeting ended at 9:14 p.m.